



# OFFICIAL GAZETTE

## GOVERNMENT OF GOA

### EXTRAORDINARY

### No. 2

#### GOVERNMENT OF GOA

#### Department of Women & Child Development

#### Notification

4/18/96-SWD/W&CD

Whereas certain draft rules proposed to be made under the Goa State Commission for Women Act, 1996 (Goa Act 10 of 1996), were published as required by section 22 of the said Act, at pages 729 to 736 of the Official Gazette (Extraordinary No. 2 Series I No. 51 dated 25-3-1997 under Notification No. 4-18-96/SWD(W&C Dev.) dated 3-3-1997 of the Department of Social Welfare, Government of Goa, inviting objections and suggestions from all persons likely to be affected thereby within 30 days from the date of publication of the said Notification in the Official Gazette.

And Whereas the said Gazette was made available to the public on 25-3-1997;

And Whereas no objections or suggestions have been received from the public on the said draft rules by the Government.

Now, therefore, in exercise of the powers conferred by section 22 read with sections 4, 5, 6, 9, 15, 18 and 19 of the Goa State Commission for Women Act, 1996 (Goa Act 10 of 1996), the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa State Commission for Women Rules, 1997.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. *Definitions.*— In these rules, unless the context otherwise requires,—

- (i) "Act" means the Goa State Commission for Women Act, 1996 (Act 10 of 1996);
- (ii) "Section" means a section of the Act;
- (iii) Words and phrases used but not defined herein shall have the same meaning as assigned to them under the Act.

3. *Qualification of Chairperson of the Commission.*— The Chairperson of the Commission shall be a person who is.—

- (i) a degree holder from any recognised University/Institution;
- (ii) proficient in Konkani and Marathi; and
- (iii) at least 40 years of age.

4. *Allowances and honorarium for the Chairperson and the members of the Commission.*— (1) The Chairperson of the Commission shall be paid an honorarium of Rs. 200/- per day per sitting and every member appointed on honorary basis shall be paid honorarium of Rs. 150/- per day per sitting.

(2) The Chairperson appointed on honorary basis shall be paid Rs. 1000/- per month as conveyance allowance and the members appointed on honorary basis shall be paid TA/DA as per the entitlement of Class I Government Officers.

(3) the Chairperson appointed on honorary basis shall be paid telephone allowance of Rs. 500/- per month. The members appointed on honorary basis shall be paid Rs. 250/- per month as telephone allowance.

5. *Allowances and powers of Member-Secretary.*— (1) The Member-Secretary to be nominated by the State Government shall be on deputation under usual terms and conditions, who shall be a grade I Officer in the pay scale of Rs. 3000 - 4500.

(2) The Member-Secretary shall discharge the duties as Member-Secretary on regular basis. He/she shall be eligible to draw the salary and allowances as per entitlement. The important administrative matters of the Commission shall be placed before the Member-Secretary who may pass general or specific orders on such matters. The Member-Secretary shall be responsible for having the agenda prepared for each meeting of the Commission. The Member-Secretary shall exercise all such administrative and financial powers in connection with day to day affairs of the Commission on par with such powers of the Head of a Government Department for all purposes such as FR, SR and Delegation of Financial Powers Rules.

(3) The Member-Secretary shall be the appointing and disciplinary authority in respect of all the staff of the Commission. For, appointment/promotion of the staff of the Commission, the DSC/ /DPC shall consist of the following members:—

- |     |   |     |             |
|-----|---|-----|-------------|
| (1) | Member-Secretary  | ... | Chairperson |
| (2) | Dy. Director (Department of Women & Child Development)      | ... | Member      |
| (3) | Programme Officer (Department of Women & Child Development) | ... | Member      |

6. *Appointment/salaries/allowances, etc. of the staff of the Commission.*— (1) The salaries and allowances of the staff appointed for the office of the Commission shall be on par with those of other Government employees of respective category.

(2) The recruitment rules for the recruitment of staff for the office of the Commission shall be the same as are applicable to different categories as in other Government Departments. The Commission may appoint the staff of various categories from other Government Departments on deputation basis and they shall be governed by general rules of deputation. The TA/DA shall be paid to staff of the Commission on par with other Government employees of the same category.

7. *Allowances/honorarium to the Members of the Committee appointed by the Commission.*— (1) The non-official members appointed by the Commission in any Committee shall be entitled for sitting allowance of Rs. 150/- per day per sitting.

(2) In case of other tasks of Committee as assigned by the Commission, the concerned members shall be entitled for TA/ /DA as admissible for Grade I Government Officers.

8. *Registration of registered voluntary organisation and seeking their assistance.*— The Commission shall include the name of registered voluntary organisation for women within the State of Goa in the register to be maintained by the Commission as per Form 'A' appended to these Rules.

9. *Annual Statement of Accounts/Annual Report.*— The Commission shall prepare an annual statement of accounts and its annual report as per Form B and Form C respectively appended to these Rules. The annual report shall be submitted to the Government in the Form mentioned above in the month of April of the succeeding year.

#### FORM 'A'

(See rule 8)

#### Register for including name of Registered Voluntary Organisation for Women within the State

Sl. No.	Name of the registered Voluntary Organisation for Women	Registration under the Societies Registration Act, 1860	Date of Registration under the Commission	Date of Cancellation of registration	Remarks
1	2	3	4	5	6

#### FORM - B

Appendix - A

#### ACCOUNTS OF THE GOA STATE COMMISSION FOR WOMEN

(See rule - 9)

#### RECEIPTS AND PAYMENT ACCOUNT OF THE GOA STATE COMMISSION FOR WOMEN FOR THE YEAR ENDING 31ST MARCH

		(Rupees)	
Receipt	Amount (Year)	Payment	Amount (Year)
Opening Balance		A. Plan Expenditure	
(i) Cash in hand		I. Recurring	
(ii) Cash in Bank		(a) Establishment Charges	
Grant-in-aid from the Government		1. Salaries (Chairperson & Members of the Commission including Honorarium & allowances to Co-opted Members)	
(i) Plan		2. Salaries (Officers & Establishment men)	
Recurring		3. Wages	
Non-recurring		4. Payment for professional and special services.	
(ii) Non-plan		5. Travel Expenses	
Recurring		15. Other Charges	
Non-recurring		16. Litigation	
A. Plan			
(i) Recurring			
Investments			
(i) Face value of investments encashed			
(ii) Interest on investments			
(iii) Interest on Bank Account and Short terms Deposits			
(3) Recovery of Contingent Advances		(C) Provident Fund/Other Contributions	
(i) Advances to CPWD		1. Pensions & Gratuities (including Commutation of pension and DSPC)	
(ii) Advances to DGS & D		2. Contribution CPF	
(iii) Advances to Suppliers		3. Deposit Linked Insurance Scheme	
(iv) Other Advances		4. Interest on CPF	
(4) Other Deposits		5. CPF advance/ /Withdrawal/Final Payment	
(i) Security Deposits		6. Investment of CPF Balances	
(ii) Earnest Money Deposit		7. Interest on GPF	
(C) Remittance Receipts		8. GPF Advance/ /Withdrawal/Final Payment	
(i) GPF/CPF etc. recoveries from deputationists		9. Investment of GPF Balances	
(ii) Licence Fee		10. Investment of Balances of Group Insurance	
(iii) Income Tax		11. Payment to GIC for Insurance Cover	
(iv) Central Govt. Health Scheme			
(v) Postal Life Insurance			
(vi) Central Govt. Employee's Group Insurance Scheme			

[illegible]

1	2	3	4
(C) Provident Fund & Other Contributions			
1. Pensions and gratuities (including Commuted value of Pension & LSPC)			
2. Contribution to CPF			
3. Deposit Linked Insurance Scheme			
4. Interest on CPF			
5. Interest on GPF			
6. Group Insurance Scheme			
(a) Insurance Fund			
(b) Savings Fund			
d) Assistance to other organisations			
1. Special Studies			
2. Promotional and Educational Research			
II. Non - Plan			
Recurring			
Excess of Income over expenditure			

Appendix - C  
Balance Sheet

GOA STATE COMMISSION FOR WOMEN BALANCE SHEET  
AS ON 31ST MARCH

Liabilities	Amount (Plan) (Year)	Assets	Amount (Plan) (Year)
1. CAPITAL FUND		I. Land and Buildings	
Balance as per last Balance Sheet		a. Cost of land	
Excess of Income over Expenditure		b. Cost of construction of buildings	
Grant-in-aid for capital assets		Opening Balance	
Amounts capitalised during previous years		Addition during the year	
Grant-in-aid capitalised during the year			
Gifts and Donations		II. Furniture and Fixture	
Less: Value of Assets written off		Opening Balance	
Closing Balance		Additions during the year	
		Less: Written off during year	
		Closing Balance	
2. Non-Commission Liabilities		III. Machinery & Equipment	
a. Central Govt.		Opening Balance	
Employees Group Insurance Scheme		Additions during the year	
Opening Balance		Less: Written off during the year	
Additions during the year			
Paid during the year		IV. Vehicles	
Closing Balance		Opening Balance	
		Additions during the year	

1	2	3	4
b. Licence Fee		Less: Written off during the year	
Opening Balance		Closing Balance	
Additions during the year			
Paid during the year		V. Publications	
Closing Balance		Opening Balance	
		Additions during the year	
c. C. G. H. S.		Less: Sale of publications during the year (including complementary copies)	
Opening Balance		Closing Balance	
Additions during the year			
Paid during the year		VI. Gifted/Donated Assets	
Closing Balance		Opening Balance	
		Receipts during the year	
d. GPF/C. P. Fund		Less: Written off during the year	
Opening Balance		Closing Balance	
Additions during the year			
Less: Amount paid during the year		VII. Contingent Advances	
Closing Balance			
		a. Advances to CPWD	
e. Income Tax		Opening Balance	
Opening Balance		Add: Paid during the year	
Recovered during the year		Less: Adjusted during the year	
Less: Remitted during the year		Closing Balance	
Closing Balance			
Postal Life Insurance		b. Advances to DGS & D	
Opening Balance		Opening Balance	
Recovered during the year		Add: Paid during the year	
Less: Paid during the year		Less: Adjusted during the year	
Closing Balance		Closing Balance	
		c. Advances to suppliers	
5. Security Deposits		Opening Balance	
Opening Balance		Add: Paid during the year	
Received during the year		Less: Adjusted during the year	
Less: Paid/refunded during the year		Closing Balance	
Closing Balance			
		d. Other Advances	
3. Commission's CPF Account		Opening Balance	
Opening Balance		Add: Paid during the year	
Subscription		Less: Adjusted during the year	
Recovery of Advance		Closing Balance	
Contribution to CPF			
Interest of CPF		VIII. Deposits	
Balance			
Less: Advance/Withdrawal		a. Security Deposit	
Final Payment		Opening Balance	
Closing Balance		Add: Deposit made during the year	
		Less: Deposit received back	
4. Commission's GPF Account		Closing Balance	
Opening Balance			
Subscription		IX. Advance to staff	
Recovery of Advance		a. House Building	
Interest on GPF		Advance	
Less: Advance/Withdrawal		Opening Balance	
Final Payment		Add: Paid during the year	
Closing Balance		Less: Recovered during the year	
		Closing Balance	
5. Group Insurance Scheme			
Opening Balance		b. Motor Car	
Subscription		Advance	
Closing Balance			
Earnest Money			

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